

13.2 Award of contract TVP/24/06 Truck Mounted Road Sweeper

Location	Town-wide
Reporting officer	Manager Infrastructure Operations
Responsible officer	Chief Operations Officer
Voting requirement	Absolute majority
Attachments	Nil

Summary

To seek Council's endorsement for the CEO to exercise authority to engage a contractor to supply and deliver a Truck Mounted Road Sweeper as the tender exceeds \$250,000.

The Town has gone out to tender, TVP/24/06 Truck Mounted Road Sweeper.

The proposed purchase is part of the Town's fleet renewal program.

Recommendation

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That Council:

1. Approves the additional funding up to \$20,000 for purchase of the sweeper to be taken out of 'Plant and Machinery Reserve' budget, if required.
2. Delegates authority to the Chief Executive Officer to formally accept a tender, up to the amount of \$470,000, and award a contract for the procurement of a truck mounted road sweeper with the terms and conditions as outlined in the contract, for the lump sum price, providing the award represents the best value for money as assessed.

Background

1. The Road Sweeper is one of the Town's most utilised pieces of heavy plant. In addition to the work within the Town of Victoria Park, it is also used to sweep roads for the City of South Perth under agreement. Tender TVP/24/06 Truck Mounted Road Sweeper was advertised through vendor Panel on Thursday 23 May 2024, closing Wednesday 5 June 2024 at 2pm. (AWST).
 - Suppliers were requested to provide to provide a lump sum cost for the supply and delivery of the requested road sweeper.
 - The approved municipal funding allocation for this item is \$450,000. (Work order 4865)
 - An evaluation of the tender submissions against the prescribed criteria will be completed once submissions are received after 5 June 2024.
 - Recommended that Council delegates authority to the CEO to accept the preferred submission and enters a contract to purchase a Truck Mounted Road Sweeper.

Discussion

2. The assessment of the submissions will be formally undertaken by a panel that included:
 - Asset Procurement Coordinator Fleet Services
 - Waste Officer
 - Manager Assets and Environment
3. There is an extended lead time on the construction of the truck and sweeper components. It is anticipated to be purchased this financial year and delivered in the following financial year.
4. The evaluation of the submissions against the quantitative and qualitative criteria will result in rankings with the first ranking scoring the highest.

Compliance criteria

5. Compliance with the Conditions of this tender
6. Compliance with the general Conditions of Contract/Schedules
7. References, provide a minimum of three (3)
8. Complete Tenderer's offer
9. Acknowledgement of Addenda (if any)
10. Complete Pricing Schedule
11. Provide Corporate Information
12. Financial position details
13. Conflict of Interest information
14. Insurance information provided
15. Access and Inclusion Plan response

Evaluation process

Technical Specification Compliance The extent the Tenderer's proposed goods and/or services adheres to the required specifications.	Weighting 40%
Organisation Capacity, Key Personnel experience and expertise. Parts and service provisions. i. Tenderers shall provide full details of their back up service including after hour's service for both truck chassis and sweeper unit and service must be available within the metropolitan area. ii. Details on the availability of spare parts and whether inventory is stored within the State, within Australia or outside Australia. iii. Referees from other Local Governments will be well received.	Weighting 20%
Operator assessment i. Where possible Tenderers should provide an example of the proposed vehicle at the Goods Delivery Location by appointment on 6 June 2024 or 7 June 2024 for physical inspection by operators for assessment of ergonomics and operational	Weighting 25%

<p>ease.</p> <p>ii. Where the above requirement cannot be met, this criterion may be addressed as a condition of Contract award. In this instance please provide indicative times after 7 June 2024 where a sample would be available for physical inspection.</p>	
<p>Environmental Sustainability</p> <p>Tenderers should provide evidence of sustainability in the delivery of the project / goods or services, and in the general day-to-day operation of their organisation.</p> <p>i. Does your organisation have an Environmental Management System (EMS) or adopt any environmental/sustainability practices? If yes, please provide details.</p> <p>ii. Does your organisation practice waste minimisation e.g., reduce packaging, or packaging with recycled materials or using compostable packaging? Please provide details including % of reused/recycled materials used.</p> <p>iii. Has your organisation ever received a warning or convicted of an environmental breach in Australia or overseas? If so, please provide details and outcome of the matter.</p> <p>iv. Please provide examples relating to the key environmental impacts considered over the life cycle of the goods/service.</p> <p>Some examples for consideration are:</p> <ul style="list-style-type: none"> • Design for energy efficiency for energy using products. • Reduced use of water (e.g. water saving/ efficiency) • Design for recyclability • Carbon Neutrality • Substitution of environmentally harmful or scarce materials. • Noise levels of plant and equipment when in use. • Fuel consumption and emissions. 	<p>Weighting</p> <p>15%</p>

Legal and policy compliance

[Section 3.57 of the Local Government Act 1995](#)

[Part 4 Division 2 of the Local Government \(Functions and General\) Regulations 1996](#)

[Policy 301 – Purchasing](#)

Financial implications

Current budget impact

As the value of the contract exceeds \$250,000, the acceptance of the offer/tender and subsequent award of any such contract is to be determined by Council.

There is currently \$450,000 available in the Fleet Services budget under Work Order 4865, for the replacement of the road sweeper. Due to volatility in vehicle pricing, it is possible that the tender price could come in higher than the proposed budget.

Should this be the case, it is proposed that additional funding will be acquired through:

- Transfer from Plant and Machinery Reserve Budget

Future budget impact

Funds will need to be allowed on the future Fleet Services Maintenance Budget for the life of the vehicle, as per standard practice.

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk mitigation
Financial	Failure to purchase suitable replacement vehicle.	High	Low	TREAT risk by carrying out appropriate tender process and providing required budget.
Environmental	Not applicable.		Medium	
Health and safety	Selecting a vehicle not easy to operate or not ergonomically suitable.	Medium	Low	TREAT risk by staff assessment of proposed vehicles prior to purchase.
Infrastructure/ ICT systems/ utilities	Not applicable.		Medium	
Legislative compliance	Failure to comply with purchasing requirements.	High	Low	TREAT risk by carrying out appropriate tender process.
Reputation	Not applicable.		Low	
Service delivery	Failure to replace current vehicle resulting in service breakdowns.	Medium	Medium	TREAT risk by replacing current Sweeper before end of its useful working life.

Engagement

Internal engagement	
Stakeholder	Comments
Procurement	Provided advice and acted as a probity advisor throughout the process.
Waste staff	Provide feedback on vehicle ergonomics and usability
Fleet Coordinator	Provide information and assessment on vehicle maintenance and whole of life costing

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL1 – Effectively managing resources and performance.	Ensuring the appropriate heavy plant is purchased and well utilized within the Town.

Environment	
Community Priority	Intended public value outcome or impact
EN1 - Protecting and enhancing the natural environment.	Removal of debris and pollutants from the Town's roads helps prevent infiltration into the waterways.
EN4 - Increasing and improving public open spaces	Keeping streets and car parks free from debris improves the aesthetics and of the Town's public areas.

Further consideration

The Officer Recommendation has been amended as:

- we have received five submissions that are currently being assessed with a potential variation of \$20,000 depending on the sweeper selected, so an additional amount has been included in the proposed recommendation; and
- additional time is required to carry out Operator Assessment of the sweepers as part of the tender document criteria, due to vehicle availability.