

13.4 Harold Rossiter Sports Lighting TVP/22/14

Location	East Victoria Park
Reporting officer	Manager Infrastructure Operations
Responsible officer	Chief Operations Officer
Voting requirement	Absolute majority
Attachments	<ol style="list-style-type: none">1. To VP Effects of ALAN Harold Rossiter SHEPHARD [13.4.1 - 23 pages]2. Harold Rossiter Sport Lighting E 3 A- IFT Soccer Distribution Board [13.4.2 - 1 page]3. Harold Rossiter Sport Lighting E 4 A- IFT Pole, Footing and Headframe Illustrations [13.4.3 - 1 page]4. Harold Rossiter Sport Lighting E 5 A- IFT Pole Wiring Diagrams and Schedules [13.4.4 - 1 page]5. Harold Rossiter Sport Lighting E 6 A- IFT Building Distribution Board [13.4.5 - 1 page]6. Harold Rossiter Sport Lighting E 1 A- IFT Site Plan [13.4.6 - 1 page]7. Harold Rossiter Sport Lighting E 2 A- IFT Main Swithboard [13.4.7 - 1 page]

Recommendation

If through the WALGA preferred supplier arrangement

That Council:

1. accepts the submission from Stiles Electrical & Communication Services Pty Ltd (ABN 60 087 757 962) for TVP/22/14 Harold Rossiter Sports Lighting issued through the Western Australia Local Government Association (WALGA) Preferred Supplier Arrangement for \$520,850.67 (Excl GST) and authorizes the awarding of the contract for installation of Sports lighting to Harold Rossiter Reserve.
2. Authorizes the transfer of \$130,851 from GO Edwards Park Upgrade (work order4385) to Harold Rossiter Sport Lighting (work order 4691)

Purpose

For Council to accept the submission by Stiles Electrical & Communication Services Pty Ltd for the installation of Sports Lighting to Harold Rossiter Active Reserve. As the overall value of the contract exceeds \$250,000, the acceptance of the offer and subsequent award of any such contract is to be determined by Council.

In brief

- TVP 22-14 Harold Rossiter Reserve Sport Lighting was published on 12 September 2022 through WALGA.
- Suppliers were requested to provide a lump sum cost for the supply and installation of Sport Lighting and electrical infrastructure for two football (soccer) fields.

- The approved FY22-23 budget municipal funding allocation for this item is \$390,000(ex GST). This funding includes an approved grant of \$100,516.
- An evaluation of the tender submissions against the prescribed criteria has been completed and it is recommended that Council accepts the submission made by Stiles Electrical & Communication Services Pty Ltd and enters a contract to supply and installation of Harold Rossiter Sport Lighting.

Background

1. Harold Rossiter is a large Active Reserve adjacent to Kensington Bushland. It is bordered by Etwell Street, Kent Street and Rathay Street, Kensington
2. The area contains three active playing fields. Two elevated fields are used for club football (soccer), and the lower oval is used for club cricket.
3. The Town has Seasonal Tenancy Agreements with several clubs currently using the site, which include Curtin Victoria Park Cricket Club (CVPCC), South Perth Junior Cricket Club (SPJCC), Victoria Park Soccer Club (VPSC) and Perth Training and Obedience Dog Club (PTODC).
4. The current sport lighting only services one football (soccer) field and offers minimal lighting. This is limiting club game and training opportunities. Clubs are unable to host night matches and have poor lighting on one field for night training sessions.
5. The Reserve is also popular among residents for passive recreation. It is well used for exercising dogs. There are trails that link to the nearby Kensington Bushland and George St Reserve that form part of the larger Jirdarup precinct.
6. The tender allows for the removal of the existing sport lighting and inground infrastructure and the supply and installation of the new and upgraded sports lighting and electrical infrastructure to the two football (soccer) fields.
7. The system will meet the requirements of standard AS2560.2.2021 for club competition. It will allow 100lux sport lighting for club games and 50 lux for training at night across the two football fields.
8. The lighting design also provides for low-lux level community lighting. The community lighting will allow for increased security at the Reserve due to passive surveillance, improving visibility at the park in the evening. The community lighting will operate independently and be controlled by an automated master switch.
9. The site is fringed with established trees and is a known foraging and roosting site for local birdlife. The Town commissioned the Harry Butler Institute, Murdoch University, to undertake a review of available literature and report on the potential impacts of increased lighting levels. The information from this report was supplied to the lighting designer prior to the final design being completed.
10. The Department of Local Government, Sport and Cultural Industries (DLGSC), via the Club Night Lights Program (CNLP) granted financial assistance towards the project. The approved grant of up to \$100,516 to the Town of Victoria Park is to be claimed in the 2022/23 financial year.

Compliance criteria

Description of Compliance Criteria	Yes / No
i. Compliance with the Conditions of this Tender Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No <input type="radio"/> <input type="radio"/>

extracts search including latest annual return and label it "ASIC Extract".		attached
Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	"Agency"	Tick if attached
Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries	"Trust Deed"	Tick if attached
Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment detail of any actual or potential conflict of interest and the way in which any conflict will be dealt with.	"Conflict"	Tick if attached

viii. Referees

Attach details of your referees, and label it "Referees". Your response should contain at least 3 written references advising on the performance standards of previous projects undertaken, or the names of at least 3 referees who can advise on the performance standards of previous projects undertaken.	"Referees"	Tick if attached
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ix. Subcontractors

Do you intend to subcontract any of the Requirements?	Yes / No	
If Yes, in an attachment labelled "Subcontractors" provide details of the subcontractor(s) including: (a) the name, address and the number of people employed; and (b) the Requirements that will be subcontracted.	"Sub-contractors"	Tick if attached o

x. Financial Position

Are you presently able to pay all your debts in full as and when they fall due?	Yes / No	
Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more?	Yes / No	
If you are awarded the Contract, will you be able to fulfil the Requirements from your own resources or from resources readily available to you and remain able to pay all of your debts in full as and when they fall due?	Yes / No	
In order to demonstrate your financial ability to undertake this contract, in an attachment labelled "Financial Profile" include a Profit & Loss statement, latest audited financial statements (if available) for you and each of the other proposed contracting entities, together with a list of financial referees from bank and/or accountant.	"Financial Profile"	Tick if attached o

xi. Insurance Coverage

The insurance requirements for this Request are stipulated in the Special Conditions. Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage". A copy of the Certificate of Currency is to be provided to the Principal within 7 days of acceptance.			"Insurance Coverage"	Tick if attached
Type	Insurer - Broker	Policy No.	Value (\$)	Expiry Date
Public Liability				
Product Liability				
Worker's Compensation				
Other (Specify)				

xii. Occupational Health and Safety

Attach a copy of your OH & S Policy Table of Contents only and label it "Occupational Health and Safety." The successful tenderer will have to supply a full OH & S Policy.	"Occupational Health and Safety"	Tick if attached
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11. Tender submissions must comply with the advice provided under the compliance criteria, as indicated in section 4.2 of the tender document.
12. The Town's Senior Procurement Officer assessed all submissions for compliance against the compliance criteria set out in section 4.2 of the tender document.
13. All submissions were deemed compliant.

Evaluation process

<p>Relevant experience Provide details of Experience working on similar work/projects undertaken, including information on:</p> <ol style="list-style-type: none"> i). Project start and end dates and extensions granted. ii). Role of the tenderer, tender price, variations, and final cost. iii). Details of personnel and subcontractors involved iv). Issues that arose during the project and how these were managed v). Referees (minimum of 3) 	Weighting 10%
<p>Organisation Capacity, Key Personnel experience, and expertise Please outline your organisation's capacity to undertake this work. Provide information such as;</p> <ol style="list-style-type: none"> i). Organisation Structure Chart ii). A brief introductory CV (one or two paragraphs) of key personnel iii). Role of key personnel in the project iv). Current committed contracts v). Nominated subcontractors vi). List of plant and equipment 	Weighting 10%
<p>Methodology, Key issues, and Risks i). Proposed methodology specific and relevant to the services for the delivery of this Project</p>	Weighting 10%

ii). Demonstrate understanding of the required scope by identifying the key issues and risks associated with delivering the project and mitigation iii). A works Program/Gantt chart to be provided	
Sustainability	Weighting
i). Economic	5%
ii). Social	5%
iii). Environmental	5%
iv). Support of local business	5%
Price	Weighting 50%

Strategic alignment

Civic Leadership	
Community priority	Intended public value outcome or impact
CL3 - Accountability and good governance.	A public tender process ensures integrity in the appointment of contracts for installing Town assets.

Environment	
Community priority	Intended public value outcome or impact
EN4 - Increasing and improving public open spaces.	Installing appropriate lighting infrastructure ensures participation in sport, increased passive recreation and a healthier community.

Social	
Community priority	Intended public value outcome or impact
S1 - Helping people feel safe.	Installation of community lighting improves passive surveillance and safety for community members utilising the park area.

Engagement

Internal engagement	
Stakeholder	Comments
Procurement	Provided advice and acted as a probity advisor throughout the process.
Community Development Office	Grant application
Operations staff	Technical advice
Urban Planning	Development approval will be required for installation of the floodlights

Legal compliance

[Section 3.57 of the Local Government Act 1995](#)

[Part 4 Division 2 of the Local Government \(Functions and General\) Regulations 1996](#)

Risk management consideration

Risk impact category	Risk event description	Consequence rating	Likelihood rating	Overall risk level score	Council's risk appetite	Risk treatment option and rationale for actions
Financial	Insufficient funds to complete project	Moderate	Likely	High	Low	Treat risk by ensuring sufficient Funds available WO4691
Environmental	Site contamination	Low	Unlikely	Low	Medium	Treat risk by having Environmental Management Plan. Procedures in place to control dust, site waste and run offs
Health and safety	Workplace injury or equipment damage	Medium	Unlikely	Medium	Low	Treat risk by having Workplace Health and Safety Management Plan
Timeframe	Project not completed in time	Low	Unlikely	Low	Low	Treat by monitoring progress on weekly basis and having milestones
Reputation	Negative public perception of the Town.	Medium	Possible	Medium	Low	Treat by having stakeholder engagement

Financial implications

Current budget impact

As the value of the contract exceeds \$250,000, the acceptance of the offer/tender and subsequent award of any such contract is to be determined by Council.

The approved FY2022/23 budget municipal funding allocation for this item is \$390 000(ex GST).

	<p>The Town has an approved grant of up to \$100,516 to the Town of Victoria Park to be claimed in the 2022/23 financial year as part of this funding.</p> <p>The Town has an approved FY2022/23 budget funding for GO Edwards Park Upgrade on WO4385 of \$502 000. Due to ongoing development adjacent to GO Edwards and ROW 59, the proposed works are unlikely to commence this financial year. It is recommended some of these funds be used to cover the FY2022/23 budget shortfall for the Sport Lighting project.</p>
Future budget impact	<p>Proposed \$130,851 to be transferred from the GO Edwards Capital works FY2022/23 budget will need to be considered in the 2023/2024 Capital Works budget.</p>

Relevant documents

[Policy 301 – Purchasing](#)

Analysis

14. The assessment of the submission was formally undertaken by a panel that included:
 - (a) Project Officer
 - (b) Reserves Supervisor
 - (c) Urban Ecosystems Supervisor
15. The Town received one submission. The submission was considered compliant.
16. The evaluation of the submissions against the quantitative and qualitative criteria resulted in the rankings as shown below, with the first ranking scoring the highest.
17. While the price is greater than the original budget estimate, the design was reviewed in light of the information provided by the Harry Butler Institute and Murdoch University. In addition, the cost of materials, particularly steel, has spiked in the last 12 months.

Company	Ranking
Stiles Electrical & Communication Services	1

Further consideration

18. The following considerations were raised at the Agenda Briefing Forum held on 1 November 2022:
19. Provide information on what 100 watts over eight lights translates to in terms of lux levels seen in other lighting.
20. The 100watt lights will generate 1.7lux levels at the base of the pole. This will decrease further from the pole location.
21. Provide a copy of the design and additional information on lighting infrastructure, light spill and impact on trees through the report or attachments as appropriate.
22. Include information on the Federal Government commitment of \$390,000 for the project.

23. Town was advised of an election promise from the new local Member for Swan, Ms Zaneta Mascarenhas, on a funding commitment of \$390,000 towards the project. The Town has received advice from the office of the Member for Swan that the 2022-23 Federal Budget includes funding of \$390,000 towards the Harold Rossiter Sport Lighting project. However, it is unclear when this funding will be received.
24. Include information on whether the Town could access Federal Government funds at a later date if the Town proceeds with the project. The Town is unable to answer this question at this time.